

## **PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Minutes of the 168<sup>th</sup> Meeting of the Parish Council held at Bugthorpe War Memorial Institute on 20<sup>th</sup> May 2025

Present: Councillors: D J Pearson (Chair)  
 G Birks  
 F Goodhart  
 T Atkinson  
 D Curtis  
 H Paul  
 Lady Halifax

In attendance: E Johnson (Clerk)

*These minutes are currently draft pending approval or amendment at the next Parish Council meeting.*

1. Election of Officers:  
 Chair- Councillor Atkinson proposed Councillor Pearson and this was seconded by Councillor Goodhart.  
 Vice Chair - Councillor Goodhart proposed Councillor Birks and this was seconded by Councillor Atkinson.  
 Clerk - Councillor Curtis proposed Edward Johnson and this was seconded by Councillor Birks.
2. Apologies for absence received from Councillor Lord, Councillor Reagan and Councillor Crow.
3. The Minutes of the Meeting held on 25<sup>th</sup> March were signed as a true record by the Chair.
4. Declarations of Interest – The Parish Councils (Model Code of Conduct) order 2001. There were no declarations of interest.
5. Matters arising from the last meeting:
  - i EJ to contact Quickline for an update on timings, routes etc in relation to the planned fibre broadband project.
  - ii Councillor Atkinson has provided a quote for the repair/painting of the church clock - £1,987 plus VAT. Decision to be made as to whether to proceed depending on available funds.
6. Councillor Hammond updated the Clerk via email that he is working with the ERYC Highways Dept to secure long term plans to the road between Kirby Underdale and Painsthorpe Hall. The Clerk will follow this up.
7. Councillor Hammond updated the Clerk via email that he is working with the ERYC Traffic Management Dept in relation to the road past Bugthorpe School. He is trying to organise a site meeting. Councillor Goodhart reported that Kirby Underdale was very bad for speeding vehicles the previous weekend and said that some signs were going to be erected. Councillor Atkinson said he would get the design from Bugthorpe School which could be replicated.
8. Councillor Birks reported that some people have taken to leaving dog bags outside the village boundary. Councillor Crow also reported previously to the Clerk, that there has been little improvement within the boundary.
9. Councillor Pearson said he had missed the VE celebrations in the Bugthorpe War Memorial Institute and wondered if there was a way of improving communication within the Parish. It was agreed that Councillor Pearson will contact Janet Wardell to see if Kirby Underdale can be included in her Bugthorpe news circulation.
10. The following payments were approved for payment:

15/05/25	ERNLLCA (594)	£266.26
15/05/25	Halifax Estates (595)	VAT 29.00
15/05/25	Bugthorpe PCC (596)	£300.00

15/05/25	Bugthorpe War Mem Ins (597)	£300.00
15/05/25	Kirby Underdale PCC (598)	£300.00
15/05/25	Kirby Underdale Village Hall (599)	£300.00
15/05/25	Friends of Bugthorpe School (600)	£250.00
15/05/25	Gill Sissons (602)	£70.00

Councillor Pearson explained that online banking was being put into place. All agreed that Pam Harrison should be a signatory on the basis that payments have been approved beforehand.

11. Any Other Business

Councillor Atkinson said he wished to stand down from the Committee from today but said he would still be happy with obtaining prices etc where appropriate. All thanked him for his work over the years. Thought to be given to a replacement.

12. Date of Next Meeting:

The next meeting will be held on Tuesday 16<sup>th</sup> September 2025 at Kirby Underdale Village Hall at 7pm.