

**PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Notice of Meeting to be held on Wednesday 5 May 2021 at 6.30pm remotely by Zoom

**A G E N D A**

1. Election of Officers – Chair, Vice Chair and Clerk.
2. Apologies for Absence.
3. Minutes of the last Meeting held on Monday 8 March 2021 to be approved and signed as a true record.
4. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
5. Matters Arising from the last Meeting.
  - a. Bugthorpe Telephone Box – work not yet commenced but will be moved to Garrowby Sawyard shortly.
  - b. Dog fouling in Bugthorpe – notices displayed in Bugthorpe and Kirby Underdale.
  - c. Broadband – Clerk to report.
  - d. Bugthorpe Village Noticeboard – Clerk to report.
  - e. Finger post at top of Painsthorpe Hill has been replaced.
  - f. Community Litter Pick 2021, Sunday 21 March – Clerk to report.
  - g. Potholes – East Riding of Yorkshire have carried out repairs.
  - h. Bugthorpe School sign on Stephenwath Lane – Clerk to report.
6. Other Matters
  - a. Annual Return for the year ended 31 March 2021 – Accounting Statements and Annual Governing Statements to be approved and signed by the Chair and Clerk.
  - b. The Precept for 2021-22 in the sum of £3850 has been received.
  - c. The following payments to be approved and cheques signed by the Chair and Clerk:
 

Halifax Estates Clerk's salary, stationary, postage and photocopying	£1055
Bugthorpe PCC graveyard maintenance	£300
Bugthorpe Clock Fund	£50
Bugthorpe War Memorial Institute	£300
Kirby Underdale PCC graveyard maintenance and clock fund	£275
Kirby Underdale Village Hall	£300
Friends of Bugthorpe School	£250
G Sissons Bus Shelter (half year)	£50
  - d. Retrospective approval required for ERNLLCA subscription 2021-22 £269.54
  - e. Retrospective approval required for ERNLLCA subscription 2019-20 of £262.05 paid 10 April 2019 not previously approved.
7. Correspondence – see list.
8. Any Other Business.
9. Date of Next Meeting.

**Correspondence List:**

March 2021	1	E-mail – access to noticeboard
	2	E-mail - External auditor instructions
	3	UKDMO – PWLB lending facility
April 2021	4	E-mail re Community Recovery Grant Scheme
	5	ERYC – Court ruling on remote meetings