

## **PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE**

Minutes of the 148<sup>th</sup> Meeting of the Parish Council held at Kirby Underdale Village Hall on Monday 6 July 2020

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Present: Councillors: D J Pearson  
 F Goodhart  
 S W Huffington  
 R Crow  
 D Birks  
 K Robinson  
 D J Lord

1. Election of Officers – Councillor Lord proposed Councillor Pearson should be re-elected as Chair and Councillor Crow be re-elected as Vice Chair. This proposal was seconded by Councillor Birks and unanimously approved.

Councillor Pearson proposed that Councillor Lord be re-elected as Clerk and Responsible Financial Officer. This proposal was seconded by Councillor Birks and unanimously approved.

2. Apologies for Absence were received from Councillor Lady Halifax and Councillor Paul.

3. Minutes of the Meeting held on Monday 16 March 2020 were approved and signed by the Chair as a true record.

4. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. There were no declarations of interest.

5. Matters Arising from the last Meeting:

- a. Bugthorpe Telephone Box – the Clerk confirmed that Halifax Estates have been instructed to carry out the refurbishment work, but this has not yet commenced due to heavy workload.
- b. Community Litter Pick – Councillors noted that this was cancelled due to Covid-19.
- c. Dog fouling in Bugthorpe – Councillor Crow confirmed that dog fouling remains a problem, but there is a suspicion now that the main culprits may be visitors to the village. Visitors were recently observed picking up after their dog, but leaving the bag in place during their walk and not retrieving it on their return, before they were prompted to do so.

The possibility was discussed of having a dog bin in the village, but it was acknowledged there would be a problem in deciding where to locate this and a question over who would be responsible for servicing it. The Clerk is to establish whether East Riding of Yorkshire Council service these bins and if there is a charge.

- d. Potholes – Councillors acknowledged that East Riding of Yorkshire Council have carried out some minor repairs throughout both parishes, but Councillor Huffington remarked that the road surface is in such poor condition in certain locations that it is beyond repair and needs to be re-laid.
- e. Proposed Bugthorpe village website – Councillor Robinson confirmed her understanding that not much progress had been made recently due to Covid-19. It was agreed that it would be helpful to have this up and running shortly, as more local events are being arranged to publicise.

f. Vacancy for Parish Councillor – the Clerk advised that as no nominations had been received, he would have to start approaching parishioners.

g. Bugthorpe School fencing – Parish Councillors agreed that due to its dark green colour, the fence is reasonably unobtrusive. The Clerk said that it would look better if the hedge is allowed to grow up to the height of the fence.

h. Hand rail on pedestrian bridge across Bugthorpe Beck – the Clerk said that this had not yet been attended to.

- i. Wolds Against Rural Crime– Councillor Crow and the Clerk confirmed that this is a very active and effective group which is no doubt having a beneficial effect on crime prevention and detection in the local area.
- j. Parish Council Meetings at Bugthorpe War Memorial Institute – Councillor Crow confirmed that the Institute Committee would not charge for Parish Council meetings and it was therefore agreed that alternate meetings should be held at Bugthorpe, starting with the September meeting.

## 6. Other Matters

- a. Annual Return for the year ended 31 March 2020 Accounting Statements and Annual Governance Statements were approved and signed by the Chair and Clerk.
- b. It was noted that the precept for 2020-21 in the sum of £3,850 had been received.
- c. The following payments were approved and cheques signed by the Chair and Clerk:

Halifax Estates Clerk's salary, stationary, postage and photocopying £1055  
 Bugthorpe PCC graveyard maintenance £300  
 Bugthorpe Clock Fund £50  
 Bugthorpe War Memorial Institute £300  
 Kirby Underdale PCC graveyard maintenance and clock fund £275  
 Kirby Underdale Village Hall £300  
 G Sissons Bus Shelter (half year) £50

- d. Retrospective approval was given for the ERNLLCA subscription 2020-21 in the sum of £262.33
- e. The resilience of Bugthorpe and Kirby Underdale communities during the Covid-19 lockdown was discussed and it was agreed that all vulnerable parishioners had been well looked after by family and volunteers from the community.
- f. Revised Parish Council Asset Register – Councillor Robinson asked for clarification of the writing down of assets which was explained by the Clerk.

## 7. Correspondence – no comments were made.

## 8. Any Other Business

- a. Councillor Robinson said that she needed to update the register of Gifts and Hospitality and Councillors confirmed that there were no changes to be made.
- b. The Chair mentioned that the Quickline internet service has been poor over the past couple of weeks and questioned when BT are likely to lay on superfast to the village. The Clerk agreed to make enquiries.
- c. The Chair raised an issue with the parking near the corner on the hill coming out of Kirby Underdale towards Bugthorpe. He thought this was creating a hazard for other vehicles. The Clerk is to look at ways to address this problem.
- d. The Chair raised the possibility of changing the wording on the Kirby Underdale Village Hall sign to make it more welcoming for visitors and to keep parking off Main Street as much as possible. There would also be the possibility of installing a collection box for Village Hall funds. The Clerk is to consider this but there has to be recognition that it is private land and Halifax Estates must be in a position to close it off with the barrier when necessary.

## 9. Date of Next Meeting

The next Meeting was fixed for Monday 7 September 2020 at Bugthorpe War Memorial Institute.

There being no further business, the Meeting was closed at 8.24pm.