

PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 6 July 2020 at 7.30pm at Kirby Underdale Village Hall

A G E N D A

1. Election of Officers – Chair – Vice Chair and Clerk
2. Apologies for Absence.
3. Minutes of the last Meeting held on Monday 16 March 2020 to be approved and signed as a true record.
4. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
5. Matters Arising from the last Meeting.
 - a. Bugthorpe Telephone Box – Halifax Estates have been instructed to carry out the refurbishment work, but this has not yet commenced.
 - b. Community Litter Pick – Unfortunately this was cancelled due to Covid-19.
 - c. Dog fouling in Bugthorpe – Councillor Crow to report.
 - d. Potholes – East Riding of Yorkshire Council have carried out some minor repairs.
 - e. Proposed Bugthorpe village website – Councillor Robinson to report.
 - f. Vacancy for Parish Councillor advertised with no response so the Clerk will need to approach potentially suitable parishioners.
 - g. Bugthorpe School fencing – now completed.
 - h. Handrail on pedestrian bridge across Bugthorpe Beck – not yet attended to.
 - i. Wolds Against Rural Crime – this group is very active and has been extremely effective over the last couple of months.
 - j. The possibility of holding alternate meetings at Buthorpe War Memorial Institute – Councillor Crow to report on whether the Institute Committee would require a fee.
6. Other Matters
 - a. Annual Return for the year ended 31 March 2020 – Accounting Statements and Annual Governing Statements to be approved by the Chair and Clerk.
 - b. The Precept for 2020-21 in the sum of £3850 has been received.
 - c. The following payments to be approved and cheques signed by the Chair and Clerk:
 - Halifax Estates Clerk's salary, stationary, postage and photocopying £1055
 - Bugthorpe PCC graveyard maintenance £300
 - Bugthorpe Clock Fund £50
 - Bugthorpe War Memorial Institute £300
 - Kirby Underdale PCC graveyard maintenance and clock fund £275
 - Kirby Underdale Village Hall £300
 - G Sissons Bus Shelter (half year) £50

- d. Retrospective approval for ERNLLCA subscription 2020-21 £262.33
- e. Discussion on the resilience of the Bugthorpe and Kirby Underdale communities during the Covid-19 lockdown.
- f. Revised Parish Council Asset Register – Clerk to Report.

7. Correspondence – see list.

8. Any Other Business.

9. Date of Next Meeting.

Correspondence List:

March 2020	1	ERYC - Village Walkabouts during Covid-19
	2	ERYC - Planning Applications during Covid-19
	3	ERYC - Vulnerable residents funding provision
	4	ERYC - Community Hub
April 2020	5	ERYC - Remote Meetings
	6	ERYC - Parish Council casual vacancies during Covid-19
	7	Community Public Access Defibrillator checks
	8	ERYC - Housing Delivery
	9	ERYC - Concrete block tank adjacent to A166 at Wayrham Farm, Bishop Wilton
May 2020	10	Sir Greg Knight - Covid-19 Social Distancing
	11	ERYC - Community Tree Planting Fund
	12	Humberside Police & Crime Commissioner - survey
June 2020	13	ERYC - Vacation of Office by failure to attend meetings
	14	ERYC - Public Rights of Way