

PARISH COUNCIL OF BUGTHORPE AND KIRBY UNDERDALE

Notice of Meeting to be held on Monday 1 June 2015 at 7.30pm at Kirby Underdale Village Hall

A G E N D A

1. Apologies for Absence.
2. Completion of Declarations of Office following the Election on 7 May 2015.
3. Distribution of Register of Interest Forms to new Councillors.
4. Election of Chair, Vice Chair and Clerk.
5. Minutes of the last Meeting held on Monday 16 March 2015 to be approved and signed as a true record.
6. Declarations of Interest – The Parish Councils (Model Code of Conduct) Order 2001. To record any declarations of interest by any member in respect of items on this Agenda.
7. Matters Arising from last Meeting.
 - a. Defibrillators for Kirby Underdale and Bugthorpe. 50% funding has been secured from the HEY Smile Foundation and 50% from the East Riding of Yorkshire Council Local Grant Fund. The Clerk will now finalise the most appropriate locations for the equipment and arrange installation.
 - b. Litter bins for laybys on A166 - Clerk to report.
 - c. Village Walkabout – 14 April 2015. Clerk to report.
 - d. Bugthorpe War Memorial Institute car park – depression has been filled with stone to avoid water puddling.
8. Other Matters.
 - a. Annual Return for the Year Ended 31 March 2015. Accounting statements and annual governance statement to be approved and signed by the Chair and Clerk.
 - b. Payments to be approved and cheques to be signed by Chair and Clerk:

Halifax Estates:	
Clerks Salary	£900.00
Stationery, Postage and Photocopying	£125.00
Winter Maintenance	<u>£219.58</u>
	£1,244.58
Kirby Underdale Church PPC graveyard maintenance and Clock Fund	£250
Bugthorpe Church PCC graveyard maintenance	£200
Bugthorpe Church Clock Fund	£50
Bugthorpe War Memorial Institute	£250
Bugthorpe Under Fives	£250
Kirby Underdale Village Hall	£250
G Sissons – Bugthorpe Bus Shelter Cleaning (half year)	£50
- c. Resurfacing Scheme – Bugthorpe to Pasture Farm. Clerk to report
- d. Planning Application – conversion of garages and stores to form Groom's Dwelling at Thoralby Hall.
9. Correspondence – see list.
10. Any Other Business.
11. Date of Next Meeting.

Correspondence List:

January 2015	1. Letter from Bugthorpe under fives
March 2015	2. East Riding Parish News
	3. ERYC – Litter bins for A166
April 2015	4. ERYC Register of Electors 2015 - Notice of Alteration
	5. East Riding Parish News
	6. Community Partnerships Meeting notes
	7. ERYC – Grass cutting
	8. ERYC e-mail re:School zig zig markings
	9. ERYC – Walkabout - schedules of work
	10. ERYC – PROW markers in Bugthorpe & Kirby Underdale
	11. ERYC – Community Payback referral (staining of posts and bench)
	12. ERYC – Highway issues
	13. ERYC – Remittance advice – Parish Precept 2015/16
	14. Letter from Aon re: Parish Council Insurance cover